# TOWN OF AMITY

Resolution 2020-014

Title: Retention and Disposition Schedule for New York Local Government Records

Offered by: Supervisor John Francisco

At the August 10, 2020 Town of Amity regular board meeting attended by Supervisor John Francisco, Councilmen Don Skinner, Dave Gominiak, Josh Brown and Mark Hand

**RESOLVED**, By the Town Board of Town of Amity that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

 (a) only those records will be disposed of that are described in *Retention and Disposition Schedule* for *New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described herein;

 (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

A motion was made by Supervisor Francisco. A second to the motion was made by Councilman Brown.

 AYES NAYS ABSENT

Supervisor John Francisco x

Councilman Don Skinner x

Councilman Dave Gominiak x

Councilman Josh Brown x

Councilman Mark Hand x

Carried 5-0-0

SS Belmont NY

State of New York

County of Allegany

IN TESTIMONY HEREOF, I have hereunto set my hand and affixed the seal of said Town of Amity this 10th day of August 2020.

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Kristine Young, Amity Town Clerk